

ALAN EMMOTT CENTRE - FLOOR PLAN

DUE 3 WEEKS BEFORE EVENT

CONTRACT #










EVENT DATE

EVENT TIME START: END:

CONTACT

PHONE #

EQUIPMENT LIST - Please put in count of each item

<input type="checkbox"/>  5FT ROUND TABLES 19 AVAILABLE	<input type="checkbox"/>  PODIUM	<input type="checkbox"/>  SPEAKER & MIC
<input type="checkbox"/>  6FT TABLES 12 AVAILABLE	<input type="checkbox"/>  CHAIRS 150 AVAILABLE	<input type="checkbox"/>  82" SMART TV
<input type="checkbox"/>  8FT TABLES 2 AVAILABLE	<input type="checkbox"/>  3X3 TABLE 1 AVAILABLE	<input type="checkbox"/>  SERVING ALCOHOL

